

**NEW ENGLAND LABORERS'/CRANSTON PUBLIC SCHOOLS  
CONSTRUCTION CAREER ACADEMY  
BOARD OF DIRECTORS**

**August 21, 2012**

**12:00 P.M. Executive Session**

**Public Session Immediately Following**

**4 Sharpe Drive**

**AGENDA**

**1. Call to Order – 12:00 p.m. – Convene to Executive Session pursuant to:**

**A. R.I. State Laws PL 42-46-5(a)(1) Personnel**

**B. PL 42-46-5(a)(2) Collective Bargaining and Litigation:  
Non-extension of employment of part-time administrator A.**

**2. Executive Session**

**3. Call to Order – Public Session**

**4. Roll Call/Quorum**

**5. Executive Session Minutes Sealed – August 21, 2012**

**6. Minutes of Previous Meeting(s) Approved – June 7 and July 6, 2012.**

**7. Public Acknowledgements/Communications**

**8. Chairperson's Communications**

**9. Board Members Communications**

**10. Public Hearing**

**a. Students (agenda/non-agenda matters)**

**b. Members of the Public (agenda matters only)**

## **11. Consent Calendar/Consent Agenda**

### **RESOLUTIONS**

#### **PERSONNEL**

**No. 08-01-12 - Resolved, that at the recommendation of the Executive Director, the employment of part-time administrator A shall not be extended beyond the 90-day probationary period which has ended – ratification of action taken February 14, 2012.**

#### **BUSINESS**

#### **BUDGET**

**No. 08-02-12 - Resolved, that at the recommendation of the Fiscal Manager that the Board of Directors accept and approve the financial budget for the school year ending June 30, 2012. (See attached).**

**No. 08-03-12 - Resolved, that the Board of Directors for the NEL/CPS Construction Career Academy accept the preliminary budget for the school year beginning July 1, 2012. (See attached).**

**&#8195;**

**Board members who are unable to attend this meeting are asked to notify the Chairperson in advance.**

**Interested persons and the public at large, upon advance notice, will be given a fair opportunity to be heard at said meeting on the items**

proposed on the agenda.

Individuals requesting interpreter services for the hearing impaired must notify the main office of Cranston Public Schools at 270-8170 seventy-two hours in advance of the meeting date.

Any changes to the agenda pursuant to RIGL 42-46-6 (e) will be posted on the school district’s website at [www.cpsed.net](http://www.cpsed.net), Cranston Public Schools’ administration building, 845 Park Avenue, Cranston, RI; and NEL/CPS Construction Career Academy, 4 Sharpe Drive, Cranston, RI and will be electronically filed with the Secretary of State at least forty-eight (48) hours in advance of the meeting.

Notice posted: 081012 Secretary of State Website  
Cranston Public Schools, 845 Park Avenue, Cranston, RI  
NEL/CPS Construction Career Academy, 4 Sharpe Drive, Cranston, RI  
&#8195;  
NEL/CPS CHARTER SCHOOL  
OPERATING BUDGET 2011 - 2012  
As of 6/30/2012  
2012 2011  
ORIGINAL REVISED June % June %  
2011-2012 2011-2012 YTD USED YTD USED  
REVENUE

STATE	AID					
(245)	1,645,409	1,645,409	1,649,333	100%	1,648,360	100%

CRANSTON	CITY				AID	
839,536	839,536	839,536	100%	780,080	100%	
OUT-OF-DISTRICT	REGULAR				EDUCATION	
410,000 est	410,000	485,153	118%	350,233	89%	
OUT-OF-DISTRICT	SPECIAL				EDUCATION	
32,500 est	32,500	79,675	245%	112,621	99%	

AEP	PROGRAM					
REVENUE	90,000	90,000	156,496	174%	92,874	103%
CONTRIBUTION FROM RESERVE	0 0%					

REIMBURSED						
EXPENSES	93,155 est	93,155	105,739	114%	93,155	100%

TOTAL						
REVENUES	3,110,600	3,110,600	3,315,932	107%	3,077,323	96%

2012	2011					
ORIGINAL	REVISED	June	%	June	%	
EXPENDITURES	2011-2012	2011-2012	YTD USED	YTD USED		
EXECUTIVE DIRECTOR	101,000	101,000	85,462	85%	63,000	91%

ASSISTANT PRINCIPAL 0 0 2,271 0% 0 0%

RECRUITER/ASST TO EXEC DIRECTOR

40,000 40,000 40,999 102% 40,000 100%

PROGRAM COORDINATOR

40,000 36,000 21,952 61% 42,000 100%

FISCAL MANAGER 60,000 60,000 60,769 101% 50,743 85%

JOB PLACEMENT

SPECIALIST 73,710 73,710 73,710 100% 77,766 106%

READING 0 1.0 0 0 30,657 0.5 100%

SCIENCE 132,379 2.0 132,379 132,379 100% 130,378 100%

MATH 180,811 3.0 180,811 160,429 89% 171,582 3.0 98%

SOCIAL STUDIES

122,424 2.0 122,424 113,540 93% 175,328 2.6 99%

NURSE 30,279 0.4 30,279 30,789 102% 25,247 0.4 158%

ENGLISH 157,312 2.6 157,312 157,067 100% 159,749 2.6 100%

ART 48,886 1.0 48,886 48,886 100% 47,525 100%

PHYSICAL EDUCATION

110,894 2.0 110,894 110,894 100% 108,116 100%

GUIDANCE/SCHEDULING 0 0.6 0 0 3,628 0.4 100%

TECHNOLOGY 62,889 62,889 55,446 88% 69,838 100%

REIMBURSED

TRANS/GUID 93,155 est 93,155 88,396 95% 93,155 100%

AEP ACADEMIC INSTRUCTORS

AM/PM 59,560 59,560 75,036 126% 48,685 111%

AEP PORTFOLIO PREP COORDINATOR

35,000 36,500 35,000 96% 35,000 100%

AEP PROGRAM COORDINATOR

40,000 40,000 40,000 100% 40,000 100%

SCHOOL PARENT LIAISON 0 0 0 0% 28,870 100%

AEP JOB PLACEMENT

SPECIALIST 22,207 22,207 22,977 103% 10,075 25%

VIRTUAL LEARNING

FACILITATOR 28,899 28,899 28,899 100% 0 0%

IAES 0 0 0 2,730 18%

TEACHER SUBSTITUTES 11,000 26,000 17,755 68% 27,344 84%

CHARTER

INSTRUCTORS 266,905 266,905 266,905 100% 214,892 96%

SECRETARY 31,498 1.0 31,498 33,936 108% 64,167 2.0 94%

CUSTODIANS 58,050 1.6 58,050 56,709 98% 58,472 1.6 103%

BENEFITS/PAYROLL

TAXES 469,130 469,280 418,234 89% 409,013 93%

Reim Trans/Guid Benefits 17,343

RETIREE HEALTH BENEFITS 3,000 3,000 3,000 100% 3,000 100%

EMPLOYEE ASSISTANCE PROGRAM 160 160 160 100% 160 100%

RENT	292,605	292,605	292,605	100%	282,435	101%
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PURCHASED					SERVICES	-
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UBIO	55,000	55,000	34,851	63%	55,909	66%
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PURCHASED SERVICES	12,000	12,000	21,849	182%
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FIELD TRIPS	3,000	3,000	1,916	64%	459	18%
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TRIPS OF LONG DURATION	5,000	5,000	0	0%	0	0%
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TRAVEL CONFERENCE	0	0	0	0%	0	0%
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PE TRANSPORTATION	0	0	0	0%	0	0%
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VIRTUAL LEARNING	5,000	0	0	0%	0	0%
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## UTILITIES

ELECTRICITY	40,546	40,546	40,465	100%	38,615	103%
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HEAT	15,863	15,863	12,188	77%	15,108	75%
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TELEPHONE	7,124	7,124	7,238	102%	6,785	105%
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PROPERTY					TAXES
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(CURRENT)	59,917	59,917	59,917	100%	57,847	100%
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SEWER					TAXES	(CURRENT
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YEAR)	3,151	3,151	3,151	100%	3,151	100%
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## **INSURANCE**

**PROPERTY 4,652 4,652 4,652 100% 4,430 100%**

**E & O 998 998 5,050 506% 950 100%**

**WORKERS COMPENSATION 7,314 7,314 7,314 100% 6,966 100%**

**UNEMPLOYMENT COMP 0 0 7,924 0**

**LEGAL 500 5,500 6,770 123% 441 88%**

**ANNUAL AUDIT 1,000 1,000 1,000 100% 250 100%**

**SPECIAL ED SERVICES**

**REIMBURSEMENT 32,500 32,500 79,675 245% 112,621 99%**

**REPAIRS & MAINTENANCE 2,500 2,500 366 15% 1,767 35%**

**SNOW REMOVAL 5,000 1,000 0 0% 2,290 46%**

**FEES & DUES**

**(INTERSCHOLASTIC) 1,585 1,789 1,789 100% 1,335 49%**

**SPECIAL PROGRAMS: 30,000 30,000 19,341 64% 30,313 103%**

**GRADUATION & HONORS EXPENSES**

**OPEN HOUSE/SPECIAL MEETINGS**

**PROJECT CONSORTIUM**

**BOARD MEETINGS**



**MEETINGS/SECT SERVICES**

STUDENT				ACTIVITY			
STIPENDS	14,500	14,500	14,535	100%	14,500	100%	

**PROFESSIONAL**

DEVELOPMENT	13,000	13,000	5,300	41%	7,365	37%	
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- Academic Material
- Academic Teacher Hrly
- Academic Travel & Conf

CLASSROOM SUPPLIES	6,500	6,646	7,161	108%	5,735	32%	
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LIBRARY ADOPTION (Arlington Elem)	0	0	0	0%	5,799	100%	
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P.E. SUPPLIES	500	500	1,092	218%	523	105%	
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AEP SUPPLIES &				GED			
Testing	18,000	18,000	17,940	100%	15,496	258%	

CHARTER				OFFICE			
SUPPLIES	5,000	5,000	6,268	125%	3,491	41%	

CUSTODIAL SUPPLIES	500	500	782	156%	311	10%	
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**EQUIPMENT**

**MAINTENANCE 12,000 2,000 1,446 72% 7,946 23%**

**CAPITAL OUTLAY 25,000 25,000 3,867 15% 36,956 86%**

**WEBSITE UPGRADES 1,000 0 0 0% 250 25%**

**CLASSROOM/SCHOOL**

**IMPROVEMENTS 17,000 19,500 19,440 100% 0 0%**

**ASSET INVENTORY PROTECTION 500 0 0 0% 506 51%**

**CONTRIBUTION**

**TO**

**RESERVE 79,928 79,928 79,928 100% 89,635 100%**

**TOTAL**

**EXPENDITURES 3,057,831 3,057,831 2,964,763 97% 3,041,305 94%**

**BUDGET VARIANCE 52,769 52,769 351,169 36,018**

**&#8195;**

**NEL/CPS CHARTER SCHOOL**

# **OPERATING BUDGET 2012 - 2013**

as of 7/1/12

## **PROPOSED PROPOSED**

<b>ACTUAL</b>	<b>ACTUAL</b>	<b>ACTUAL</b>	<b>PROPOSED</b>	<b>AEP</b>	<b>ADJUSTED</b>
<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>	<b>ADJUSTMENTS</b>	<b>2012-2013</b>
<b>REVENUE</b>					
<b>STATE</b>	<b>AID</b>	<b>(245)</b>	<b>1,648,580</b>		<b>1,648,360</b>
1,649,333	1,610,314	415,656	1,194,658		
<b>CRANSTON</b>	<b>CITY</b>	<b>AID</b>	<b>728,726</b>		<b>780,080</b>
839,536	844,750	0	844,750		
<b>OUT-OF-DISTRICT</b>	<b>REGULAR</b>	<b>EDUCATION</b>	<b>290,824</b>		<b>350,233</b>
485,153	515,000	0	515,000		
<b>OUT-OF-DISTRICT</b>	<b>SPECIAL</b>	<b>EDUCATION</b>	<b>187,218</b>		<b>112,621</b>
79,675	80,000	est 0	80,000		
<b>AEP</b>	<b>PROGRAM</b>	<b>REVENUE</b>	<b>107,016</b>		<b>92,874</b>
156,496	120,000	0	120,000		
<b>REIMBURSED</b>		<b>EXPENSES</b>	<b>0</b>		<b>93,155</b>
105,739	105,739	est 0	105,739		
<b>TOTAL</b>	<b>REVENUES</b>	<b>2,962,364</b>	<b>3,077,323</b>	<b>3,315,932</b>	<b>3,275,803</b>

415,656 2,860,147

**PROPOSED PROPOSED**

**ACTUAL ACTUAL ACTUAL PROPOSED AEP ADJUSTED  
EXPENDITURES**

**2009-2010 2010-2011 2011-2012 2012-2013 ADJUSTMNTS 2012-2  
013**

**EXECUTIVE DIRECTOR 116,166 63,000**

**85,462 101,000 0 101,000**

**ASSISTANT PRINCIPAL 0 0 2,271 87,411 0 87,411**

**RECRUITER/ASST TO EXEC DIRECTOR 40,000 40,000**

**40,999 40,000 0 40,000**

**PROGRAM COORDINATOR 42,000 42,000 21,952 0 0 0**

**FISCAL MANAGER 0 50,743 60,769 60,000 0 60,000**

**JOB PLACEMENT SPECIALIST 56,234 77,766**

**73,710 73,900 0 73,900**

**READING 33,989 30,657 0.5 0 1.0 0 1.0 0 0**

**SCIENCE 124,908 130,378 2.0 132,379 2.0 110,969 2.0 0 110,969**

**MATH 127,878 171,582 3.0 160,429 3.0 183,718 3.0 0 183,718**

**SOCIAL STUDIES 171,686 175,328**

**2.6 113,540 2.0 130,382 2.0 0 130,382**

**NURSE 32,509 25,247 0.4 30,789 0.4 30,789 0.4 30,789 0**

**ENGLISH 144,300 159,749 2.6 157,067 2.6 165,167 2.6 0 165,167**

**ART 43,253 47,525 1.0 48,886 1.0 52,063 1.0 10,413 0.2 41,650**

**PHYSICAL EDUCATION 88,570 108,116**

2.0 110,894 2.0 114,498 2.0 11,810 0.2 102,688  
GUIDANCE/SCHEDULING 40,772 3,628 0.4 0 0.6 0 0.6 0 0  
TECHNOLOGY 62,241 69,838 55,446 1.0 75,698 1.0 0 75,698  
REIMBURSED TRANS/GUID 0 93,155  
88,396 est 88,396 est 0 88,396

AEP ACADEMIC INSTRUCTORS AM/PM 28,744 48,685  
75,036 115,000 45000 60,000  
AEP PORTFOLIO PREP COORDINATOR 35,000 35,000  
35,000 35,000 8750 0.25 26,250  
AEP PROGRAM COORDINATOR 33,333 40,000  
40,000 40,000 40000 1.0 0  
SCHOOL PARENT LIAISON 28,263 28,870 0 0 0 0  
AEP JOB PLACEMENT SPECIALIST 36,204 10,075  
22,977 35,000 35000 1.0 0  
VIRTUAL LEARNING FACILITATOR 43,128 0  
28,899 28,899 2890 0.1 26,009  
IAES 0 2,730 0 0 0 0

TEACHER SUBSTITUTES 31,775 27,344 17,755 18,000 0 18,000

CHARTER INSTRUCTORS  
175,452 214,892 266,905 235,136 0 235,136

SECRETARY 69,984 64,167 2.0 33,936 1.0 33,936 1.0 0 33,936

CUSTODIANS								51,893	58,472
1.6	56,709	1.6	56,709	1.6	19510	0.5	37,199		
BENEFITS/PAYROLL								TAXES	463,226 409,013
418,234	522,731	65140	457,591						
Reimbur Trans/Guid Bene	17,343	17,343	0	17,343					
RETIREE HEALTH BENEFITS	2,666	3,000	3,000	3,000	0	3,000			
EMPLOYEE ASSISTANCE PROGRAM	160	160	160	160	0	160			
RENT	292,605	282,435	292,605	292,605	73151	0.25	219,454		
PURCHASED	SERVICES	-		UBIO	57,365	45,818			
34,851	45,000	11250	0.25	33,750					
PURCHASED									
SERVICES	28,371	10,091	21,849	30,000	568	0.25	29,432		
FIELD TRIPS	2,368	459	1,916	3,000	0	3,000			
TRIPS OF LONG DURATION	9,276	0	0	0	0	0			
TRAVEL CONFERENCE	11,353	0	0	0	0	0			
PE TRANSPORTATION	13,037	0	0	0	0	0			

## **VIRTUAL LEARNING**

**15,770**

**0 0 15,000 13500 0.90 1,500**

## **UTILITIES**

**ELECTRICITY 37,434 38,615 40,465 42,262 10566 0.25 31,696**

**HEAT 20,134 15,108 12,188 12,764 3191 0.25 9,573**

**TELEPHONE 6,457 6,785 7,238 7,600 1900 0.25 5,700**

## **PROPERTY TAXES (CURRENT)**

**56,506 57,847 59,917 62,912 15728 0.25 47,184**

**SEWER TAXES (CURRENT YEAR) 3,051 3,151**  
**3,151 3,300 825 0.25 2,475**

## **INSURANCE**

**PROPERTY 4,430 4,430 4,652 4,800 1200 0.25 3,600**

**E & O 950 950 5,050 5,050 0 5,050**

**WORKERS COMPENSATION 6,966 6,966 7,314 7,500 0 7,500**

**UNEMPLOY COMPENSATION 0 0 7,924 15,000 0 15,000**

**LEGAL 420 441 6,770 8,000 0 8,000**

**ANNUAL AUDIT 250 250 1,000 10,000 0 10,000**

SPECIAL ED SERVICES	REIMBURSEMENT	187,218	112,621
79,675	80,000	0	80,000
REPAIRS	&	MAINTENANCE	1,631 1,767
366	1,500	375	0.25 1,125
SNOW REMOVAL	3,050	2,290	0 2,500 625 0.25 1,875
FEEES	&	DUES	(INTERSCHOLASTIC) 2,741 1,335
1,789	1,789	0	1,789
SPECIAL PROGRAMS:	26,841	30,313	19,341 30,000 0 30,000
GRADUATION & HONORS	EXPENSES	5/2	
OPEN HOUSE/SPECIAL	MEETINGS	0	
PROJECT CONSORTIUM	1		
BOARD MEETINGS	6		
MEETINGS/SECT SERVICES	2/14		
STUDENT	ACTIVITY	STIPENDS	14,000 14,500
14,535	15,000	0	15,000
PROFESSIONAL		DEVELOPMENT	18,522 7,365
5,300	13,000	0	13,000
Academic Material	5		
Academic Teacher Hrly	3		
Academic Travel & Conf	5		



**LIBRARY ADOPTION (Arlington Elem) 7,885 5,799 0 0 0 0**

P.E. SUPPLIES	201	523	1,092	1,100	275	0.25	825
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<b>AEP</b>	<b>SUPPLIES</b>	<b>&amp;</b>	<b>GED</b>	<b>Testing</b>	<b>2,577</b>	<b>15,496</b>
<b>17,940</b>	<b>18,000</b>	<b>5000</b>	<b>0.25</b>	<b>13,000</b>		

CHARTER OFFICE SUPPLIES	7,039	3,491	6,267	7,800	0	7,800
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**CUSTODIAL SUPPLIES 772 311 782 800 200 0.25 600**

EQUIPMENT						MAINTENANCE	47,118	7,946
1,446	2,000	500	0.25	1,500				

CAPITAL	OUTLAY	51,106	36,956
3,867	30,000	7500	0.25 22,500

**WEBSITE UPGRADES** 5,000 250 0 250 0 250

CLASSROOM	IMPROVEMENTS	1,644	0
19,440	20,000	0	20,000

**ASSET INVENTORY PROTECTION 0 506 0 250 0 250**

**CONTRIBUTION TO RESERVE 0 89,635 79,928 0 0 0**

**TOTAL EXPENDITURES 3,084,050 3,041,305 2,964,762 3,251,187**  
**415,656 2,825,531**

**BUDGET VARIANCE (121,686) 36,018 351,170 24,616 34,616**